



## COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS  
372 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012  
(213) 974-1465 or (213) 974-1431  
Website: <http://sbc.lacounty.gov>

FOUNDER  
Mrs. Sybil Brand

CHAIRPERSON  
Mrs. Eleanor R. Montañño

VICE CHAIRPERSON  
Mr. Frank S. Bacio

Ms. Barbara Bigby  
Ms. Rita Hall  
Mr. John A. Hammargren  
Mr. Carl E. Moore

### **MINUTES OF THE** **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **REGULAR WEEKLY MEETING** **MAY 13, 2009**

#### **CALL TO ORDER**

Chair Montañño called the meeting to order at 10:00 a.m.

#### **OPENING CEREMONIES**

Chair Montañño led the Pledge of Allegiance followed by a moment of silence.

#### **ATTENDANCE**

##### **Present**

Chair Eleanor R. Montañño  
Frank Bacio  
Barbara Bigby  
Rita Hall  
John A. Hammargren  
Carl E. Moore

##### **Excused Absence**

Carl E. Moore

##### **Staff**

Janice Davis, Commission Services Staff  
Garen Khachian, Commission Services Staff

#### **APPROVAL OF MAY 6, 2009, MEETING MINUTES**

**On motion of Commissioner Hammargren, seconded by Vice-Chair Bacio, and unanimously carried, the minutes of May 6, 2009, were approved with no changes.**

### **CHAIR'S REPORT**

Chair Montaña reported on two (2) events:

- The "Los Angeles Police Department Harbor Area Community Police Station Ribbon Cutting Ceremony" was held on April 25, 2009 at Harbor Area Community Police Station.
- The "25<sup>th</sup> Annual Memorial Service Honoring All Homicide Victims" was held on April 26, 2009 at Rose Hills Memorial Park and Mortuary.

### **TREASURER'S REPORT**

Commissioner Bacio reported that the current balance of the Commission's Charitable Fund is \$1,275.93.

### **SYBIL BRAND COMMISSION SCHOLARSHIP**

This item was deferred to a future meeting.

### **CORRESPONDENCE/AUDIT REPORT**

An invitation was received from the Los Angeles Police Protective League to the "In The Line Of Duty" event to be held on September 26, 2009 at The Hyatt Regency Century Plaza Hotel.

Commissioner Hall joined the meeting at 10:32 a.m.

### **FACILITY/GROUP HOME INSPECTION REPORTS FROM MAY 6, 2009, TO MAY 12, 2009**

#### **Western CDS – Commissioners Bacio and Moore**

The facility was visited on May 7, 2009, and found to be satisfactory.

#### **Vista Del Mar (Emancipation) – 61, #4– Commissioner Bigby**

The facility was visited on May 8, 2009, and no one was home. Facility is closing June 2009.

#### **Mental Health Department 95 – Commissioners Montaña and Hammargren**

The facility was visited on May 11, 2009, and found to be in satisfactory condition.

**Area of Concern:** New employees need orientation disaster drills and emergencies.

#### **Children Are Our Future (Kezios) – Commissioners Bacio and Bigby**

The facility was visited on May 12, 2009, and found to be in need of improvement.

**Areas of Concern:** Needs computers; needs more toiletries; needs towels; first aid kit needs to be replenished; smoke detector needs batteries; fire extinguisher needs servicing; 1<sup>st</sup> bedroom needs rugs and blinds; 1<sup>st</sup> bathroom needs new shower, tiles, caulking and toilet seat; 2<sup>nd</sup> bathroom needs paint and tub caulking; 3<sup>rd</sup> bathroom needs shower cleaned and tub caulking; all bedrooms and the kitchen need to be painted.

**East Los Angeles Branch – Commissioners Montañó and Hammargren**

The facility was visited on May 12, 2009, and found to be in satisfactory condition.

**Areas of Concern:** New employees need orientation, steam clean the Sally port area and the concrete floor.

**NEW BUSINESS/ANNOUNCEMENTS**

There was none.

**MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)**

There was none.

**PUBLIC COMMENT**

There was none.

**ADJOURNMENT**

There being no further business, Chair Montañó adjourned the meeting at 10:42 a.m.

Respectfully submitted,

*Janice Davis*  
Commission Services Division